

**CAPTIVA PROPERTY OWNERS ASSOC., INC.
BOARD OF DIRECTORS MEETING
SUGAR SAND PARK
MINUTES**

**August 16, 2011
7:30 PM**

Meeting called to order at 7:30 PM by Teri and seconded by Sue.

Board Quorum present at "Call to Order" included Mark Leber, Sandy Lassoff, Debbie Scelza, Teri Kaluris, and Sue Andron

Review of Previous Board Minutes:

**Teri motions to accept the July 19, 2011 BOD minutes. Seconded by Sandy
All in FAVOR...PASSED.**

Treasurer's Report

Money Market Account has [REDACTED] ..Operating Account has [REDACTED] with checks currently outstanding in the amount of [REDACTED] Net cash available [REDACTED]

Management Report

Management discussed accounts receivables status. Management updated the Board on open legal matters and upcoming amendment vote. Management updated the Board on rental and sale activity. Status of work orders, violations, and mailbox repairs were discussed. Management distributed updates to the current Statute received from Sachs, Sax and Caplan for information purposes. Management reviewed Association Income Tax forms and Annual Financial Report received from Accounting firm. President Mark Leber requested that Management secure additional information regarding the report and tax forms prior to signing and submitting.

Project reports.....Management reported that the construction at 7493 Andorra has not included the garage door that was required for approval. Management was instructed to write a letter to the owners requesting resolution within 30 days.

Management reported that the trees in the Association have been trimmed with one exception at 22330 Guadeloupe Street. Duffys Tree Service was not able to trim or remove the tree due to lack of access for their equipment. Management was instructed to find a company that would be willing to trim or remove the tree manually.

Motions

Motion made to approve the mailing of the amendment letter and amendment consent form to insure the Association will be able to have all rights and remedies protected by Florida Law to collect past due assessments. The letters and forms are to be mailed on September 1, 2011.

Motion made by Sue and seconded by Debbie.
All in Favor... MOTION PASSED.

Motion made to appoint Doug Cohen to chair the Budget Committee and for Mark and Sue to be on the committee.

Motion made by Sue and seconded by Debbie.
All in Favor.... MOTION PASSED.

Motion made to adjourn the meeting at 8:28 PM.

Motion made by Sue and seconded by Debbie.
All in favor ... PASSED.

**The next Board Meeting will be held at Sugar Sand Park
Tuesday, September 20, 2011 at 7:30 PM**

**The next ANNUAL MEETING OF MEMBERS
Scheduled for December 13, 2011 at 7:30 PM**